



# AGENDA

## ISLA VISTA COMMUNITY SERVICES DISTRICT

*Board of Directors Regular Meeting*

*6:00 PM, Tuesday, June 6, 2017*

*Community Room, 970 Embarcadero Del Mar*

*Isla Vista, California*

Ethan Bertrand  
DIRECTOR  
PRESIDENT

Natalie Jordan  
DIRECTOR  
VICE PRESIDENT

Spencer Brandt  
DIRECTOR  
SECRETARY

Jay Freeman  
DIRECTOR

Jon Hedges  
DIRECTOR

Robert Geis  
DIRECTOR

George Thurlow  
DIRECTOR

### 1. INTRODUCTION

#### 1.1. Call to Order

#### 1.2. Announce that the meeting is being recorded

#### 1.3. Roll Call

#### 1.4. Reminder to Directors: Forms and Trainings

The Secretary is requesting a copy of the following forms: Oath of Office, Form 700, AB 1234 (Ethics) Training Certification, and AB 1825 (Sexual Harassment) Training Certification.

#### 1.5. Announcement: Community Room Key and Setup

Two copies of the key to the Community Room have gone missing: Directors and Interns, please check your belongings for these keys, and, if found, return to Rodney Gould, IVRPD General Manager.

#### 1.6. Hear Reports from members of the Board

#### 1.7. Hear Reports from standing and ad hoc committees

### 2. CONSENT AGENDA

#### 2.1. Approval of the minutes from the May 31, 2017 Special Meeting

#### 2.2. Approval of the minutes from the May 16, 2017 Regular Meeting

#### 2.3. Approval of the minutes from the April 18, 2017 Regular Meeting

#### 2.4. Direct the President of the Board to enter into an agreement with the County of Santa Barbara Auditor Controller's office for financial and accounting services (*See Attachment A1*).

#### 2.5. Adopt policies as recommended by the Policy Committee (*See Attachment A2*)

Consider the adoption of the following:

- a) Adopt a policy entitled "Contractor Selection and Review for Professional Services" to read as stated.
- b) Adopt a policy entitled "Anti Discrimination" to read as stated.
- c) Amend the policy entitled "Board of Directors Meeting Agenda" to read as stated.
- d) Adopt a policy entitled "Board Actions and Decisions" to read as stated.
- e) Adopt a policy entitled "Enacting Clause for Ordinances and Resolutions" to read as stated.
- f) Amend the policy entitled "Conflict of Interest" to read as stated.

### **3. PUBLIC COMMENT PERIOD**

*At this time, any member of the public may speak on matters within the subject jurisdiction of the Board of Directors that are not on the agenda. The Board will not take action on any item not on the agenda except as provided by law.*

### **4. DISCUSSION AND ACTION ITEMS**

#### **4.1. Recognize Political Science interns for their service**

Formally recognize and thank the first cohort of interns for their dedicated service to our community.

#### **4.2. Review, approve, and expand communications of the District website**

Receive a presentation from the Isla Vista Community Development Corporation on the website, [islavistacsd.org](http://islavistacsd.org), and consider expanding the District's communications with the public through the site. *(See Attachment B).*

#### **4.3. Consider Insurance/Risk Management Proposal**

Director Geis consulted with Golden State Risk Management Authority, which led to the creation of the attached proposal for the IVCS. The Board of Directors will discuss the contents of the proposal, as well as the general topic of obtaining insurance and risk management services, and determine next steps *(See Attachment E).*

#### **4.4. Review and take action regarding legal services proposal**

Consider recommendations from the Formation Committee regarding a proposal received for the provision of legal services from Aleshire & Wynder, LLP *(See Attachment C).*

#### **4.5. Independent contractor Interim General Manager**

Receive a presentation from the Formation Committee, and consider recommendations from the Formation Committee regarding a RFP, draft agreement, and process for selecting an interim General Manager *(See Attachments D1, D2, D3).*

*Formation Committee recommendation:*

- A) Declare the Board of Directors' intention to pursue the obtainment of an independent contractor Interim General Manager, and designate the contractor as such, pursuant GOV § 61050,*
- B) Approve the Interim General Manager RFP, and direct the President of the Board to take necessary action to float the RFP, as recommended in Attachment A,*
- C) That all members of the Board of Directors make their own independent efforts to publicize the RFP,*
- D) Approve the draft agreement between the IVCS and an Interim General Manager, for future execution.*

**4.6. District accounting, and the handling of District funds**

Consider recommendations from the Formation Committee regarding accounting entries, consider and provide direction regarding banking procedures, to include: making deposits and withdrawals, and consider, and provide direction for the disbursement of withdrawal funds.

*Formation Committee recommendation:*

- A) Direct the Board President to interface with the County Treasury, and make deposits to the District account as necessary*
- B) Assign a Director to prepare and initiate accounting entries (Deposits, payments, budget transactions, etc.), and authorize the president to approve these transactions.*

**4.7. Public safety and contracting for additional Police protection services**

Debrief from the Public Safety Town Hall meeting held on 5/30 , and continue to discuss options for contracting for additional police protection services, as well as public safety issues and solutions.

**4.8. Fiscal Year 2017-2018 Budget process and procedures**

Discuss ideas, options, and procedures for creating and adopting a budget for fiscal year 2017-2018.

**4.9. Roles, responsibilities, and membership of committees.**

Consider and act to clarify, or make changes to, the roles, responsibilities, and membership of committees.

**5. FUTURE MEETING DATE(S) AND FUTURE AGENDA ITEMS**

The next Regular Meeting of the Board of Directors will take place on June 20, 2017 at 6:00 PM in the Community Room, 970 Embarcadero del Mar.

**6. ADJOURNMENT**

In accordance with the Ralph M. Brown Act and the Americans with Disabilities Act of 1990, a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. Please address all requests and questions regarding the meeting to Director Ethan Bertrand, President of the Board [(805) 881-3853 / ebertrand.ivcsd@gmail.com] prior to the meeting date. Please note that this contact information is not the official contact information for the Isla Vista Community Services District.

En conformidad con el Ralph M. Brown Act y la Ley de Estadounidenses con Discapacidades de 1990, una solicitud de modificación relacionadas con la discapacidad o alojamiento, incluyendo los servicios o equipos auxiliares, pueden ser realizadas por una persona con una discapacidad que requiere una modificación o alojamiento para participar en la reunión pública. Dirija todas las solicitudes y preguntas acerca de la reunión al Director Ethan Bertrand, Presidente de la Junta [(805) 881-3853 / ebertrand.ivcsd@gmail.com] antes de la fecha de la reunión. Por favor tenga en cuenta que esta información de contacto no es la información de contacto oficial de la Isla Vista del Distrito de Servicios Comunitarios.